



Royal Queensland Yacht Squadron

COACHING POLICY

August

2024

Coaching Policy

Revision History

Version	Date	Author	Changes
1.3	09/07/2020	James Tapp	
1.4	10/07/2020	James Tapp	
1.5	15/02/2021	James Tapp	
2.1	15/04/2023	Mark Dingley	Updated reporting structure
2.2	30/08/2024	Mark Dingley	Amended to reflect current operations and policies

- *Where significant changes are made to this document, the version number will be incremented by 1.0. Where changes are made for clarity and reading ease only and no change is made to the meaning or intention of this document, the version number will be increased by 0.1.*

Approvals

Name	Role	Signature	Date	Version
------	------	-----------	------	---------

Distribution

Name	Role	Date	Version
------	------	------	---------

Royal Queensland Yacht Squadron

RQYS Coaching Policy

Introduction

This policy recognises the importance of quality coaching in developing and retaining sailors at the Royal Queensland Yacht Squadron (RQYS)

This Policy applies to all coaches, both internal and external.

This Policy provides guidelines and protocols to ensure that all RQYS sailors are properly and safely coached and that the highest standards of ethical behaviour and coaching are adhered to.

This Policy covers Coaches at RQYS in either of three categories:

- Coaches employed by RQYS
- External coaches who conduct coaching for a fee
- External coaches who are employed by an organisation or association

Policy

1. External Coaches must be a member of RQYS. Exceptions may be approved at the sole discretion of the Sailing Manager or the Chief Executive Officer and may apply during, for instance, Open regattas.
2. Unless otherwise approved by the Sailing Committee or Chief Executive Officer, all Coaches must:
 - a. Hold a current Blue Card or equivalent.
 - b. Hold a current and relevant Boat Licence.
 - c. Hold a current Australian Sailing 'fit for purpose' coaching qualification, acceptable to both Australian Sailing and RQYS. Equivalent qualifications or experience may be accepted and then only at the sole discretion of the Sailing Committee, Chief Executive Officer.
 - d. Provide evidence of current comprehensive insurance relating specifically the conduct of sail coaching with a Public Liability cover of at least \$10M.
3. Coaching vessels / trailers may be parked on the RQYS premises, however only with the prior permission of the Marina Manager.
4. Coaches must acknowledge and understand that they occupy a privileged, unique and trusted position with children, young people, adults, members and visitors. Coaches must engender the utmost levels of trust and integrity and possess a history of and currently practice the highest ethical and moral standards of behaviour, as determined by, satisfactory to and at the discretion of the Sailing Committee.
5. External coaches may enter and operate on RQYS premises in organised training, development activities and regattas, as required to fulfill their obligations, at the sole discretion of the Sailing Committee or Chief Executive Officer.
6. External coaches must inform the Sailing Committee or Chief Executive Officer of their requested coaching scope of operations and intentions prior to coaching and progressively during their coaching.
7. The Sailing Committee will at its absolute discretion decide the suitability of the coach and the Coach's requested coaching arrangements.
8. The Sailing Committee is not required to offer a reason for any decision it may make in relation to coaches or coaching, whether that coaching is onsite at RQYS, or coaching on the water in relation to any RQYS coaching engagement, camp, event or regatta.
9. Australian Sailing enjoys a special relationship with RQYS. RQYS will consult and negotiate on all matters relating to access, coaching and training on the RQYS site with Australian Sailing.
10. When associations or organisations undertake coaching on site at RQYS they agree to provide a list of employees whom they take full responsibility for operating in accordance the above policy.

Fees:

- 11. External Coaches will be required to pay a prescribed daily contractors fee of \$50.00 per day of Coaching. This fee, if applicable, will be payable at the RQYS Sailing Office.
- 12. Coaching vessels parked on the RQYS premises outside of the scheduled Coaching period will incur a storage fee, payable at the Marina Office.

Access:

- 13. RQYS at its absolute discretion, through the Sailing Committee or Chief executive Officer, has the right to determine who or what business may or may not be permitted to access or carry on a business, coach or use the facilities of the club.

Class (ILCA, Optimist etc)

--

Period

From		To	
------	--	----	--

Coaching Clinic Participants

	Name	AS number
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		

Declaration:

By signing this document, I/we confirm to have read and understood the Policy and agree to abide its terms and conditions.

Name: _____

Organisation or Association: _____

Date: _____

Signature: _____